

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION ON AGING**  
**June 27, 2016 – 1:00 p.m.**  
**Garvey Senior Activity Center**

**CALL TO ORDER:** The Chair called the meeting to order at 1:03 p.m. (This is a recorded meeting).

**ROLL CALL:** Members present were Janet Kellam, Chair, Linda Fry, Philip Holzbauer, Deborah Johnstone, Juanita Nether, Norma Pipkin, Nicky Pires and Cindy Williams. Department of Aging & Human Services staff member present was Beth Sandberg, Senior Administrative Coordinator. Also, present were incoming Commission appointees Margaret Forrest and Susanne Wise-Campbell.

**ABSENT:** Gail Murdock

**APPROVAL OF MINUTES:** Motion to approve the May 23, 2016 minutes was made by Mr. Holzbauer and seconded by Ms. Williams; the motion passed.

**COMMITTEE REPORTS:**

- Outreach Committee – Juanita Nether and Linda Fry  
The Outreach Road Show, presented by Sarah Miller, Community & Outreach Division Manager, was held on June 15, 2016 at the Life Changing Healing Church went well. There were 6 attendees and 3 Commission members present. The Outreach Committee is working with the Living Word Community Church and St. Georges Episcopal Church to have a Road Show presented in the future.
- Legislative Update – Gail Murdock  
No update at this time.
- Garvey Council – Phil Holzbauer, Margaret Forrest and Linda Fry  
The fund raising events have been going well. The next Council meeting will be held in August.

**DISCUSSION OF OLD BUSINESS:**

- Member appreciation-Janet Kellam  
Ms. Norma Pipkin and Ms. Cindy Williams were recognized for their service, support and contributions to the Commission on Aging. Their Commission terms expire on June 30, 2016.
- Update meeting places and speakers-Beth Sandberg  
Reviewed upcoming meeting locations and planned speakers.
- Revisit to focus area of “Challenges” – Janet Kellam  
The Commission discussed the list of identified challenges.
- Review meetings and Outreach– Janet Kellam  
Discussed the challenges and needs from the morning visit at St. Mary’s Medical Adult Daycare

**DISCUSSION OF NEW BUSINESS:**

- Bylaw review/new members-Janet Kellam  
An upcoming review of the Bylaws will be held for new and current members.
- USM info-Janet Kellam  
On September 22<sup>nd</sup> 9:00 – 2:30 p.m. The State Commission on Aging and all local Commission on Aging’s will be holding a presentation Translating Healthy Aging Research Findings into Practice at the North Murrow Community Center in Laurel, Maryland.
- LIFE volunteers – Janet Kellam  
Volunteers are needed.

**ADJOURNMENT:** Ms. Williams made a motion to adjourn the meeting at 2:29 p.m. and Ms. Pires seconded; the motion passed.

**NEXT MEETING:** July 25, 2016 at New Towne Village

**Purpose:**

The purpose of the Commission on Aging is to provide the Commissioners of St. Mary’s County with advice and assistance concerning county programs and resources offered for the senior residents of St. Mary’s County and how best to work with the community by developing awareness and understanding of problems and concerns of the senior population.